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Indirect Management Process	1 of 6	E5	0

1. Process Area: Indirect Management - DCAA	2. Key Guidelines: 4, 8, 13, 19, 24, 27	3. Cross-Process Guidelines none	4. Guideline #: 4	5. Standard Ref: 2.1.d
6. Guideline Statement: Identify the supplier's organization or function responsible for controlling overhead (indirect costs).				
7. System Description or Supplier EVM Procedure Ref:				
8. Documents Reviewed:				
9. Personnel Contacted:				
10. Findings:				
11. Compliant? <div style="text-align: center;">_____ Yes _____ No</div>				
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
12. CIOs (if issued):				
13. Notes:				

Prepared By:	Date:	Reviewed By:	Date:	Supplier:	PMO:

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Indirect Management Process	2 of 6	E5	0

1. Process Area: Indirect Management - DCAA	2. Key Guidelines: 4, 8, 13, 19, 24, 27	3. Cross-Process Guidelines none	4. Guideline #: 8	5. Standard Ref: 2.2.c
6. Guideline Statement: Establish and maintain a time-phased budget baseline, at the control account level, against which program performance can be measured. Initial budgets established for performance measurement will be based on either internal management goals or the external customer negotiated target cost including estimates for authorized but undefinitized work. Budget for far-term efforts may be held in higher level accounts until an appropriate time for allocation at the control account level. On government contracts, if an over-target baseline is used for performance measurement reporting purposes, prior notification must be provided to the customer.				
7. System Description or Supplier EVM Procedure Ref:				
8. Documents Reviewed:				
9. Personnel Contacted:				
10. Findings:				
11. Compliant? <div style="display: flex; justify-content: space-around; align-items: center;"> _____ Yes _____ No </div>				
CAR Control Number (if issued):	Subject Area:			Major/Minor
CAR Control Number (if issued):	Subject Area:			Major/Minor
CAR Control Number (if issued):	Subject Area:			Major/Minor
12. CIOs (if issued):				
13. Notes:				

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Indirect Management Process	3 of 6	E5	0

1. Process Area: Indirect Management - DCAA	2. Key Guidelines: 4, 8, 13, 19, 24, 27	3. Cross-Process Guidelines none	4. Guideline #: 13	5. Standard Ref: 2.2.h
6. Guideline Statement: Establish overhead budgets for each significant organizational component of the supplier for expenses, which will become indirect costs. Reflect in the program budgets, at the appropriate level, the amounts in overhead pools that are planned to be allocated to the program as indirect costs.				
7. System Description or Supplier EVM Procedure Ref:				
8. Documents Reviewed:				
9. Personnel Contacted:				
10. Findings:				
11. Compliant? <div style="text-align: center;">_____ Yes _____ No</div>				
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
12. CIOs (if issued):				
13. Notes:				

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Indirect Management Process	4 of 6	E5	0

1. Process Area: Indirect Management - DCAA	2. Key Guidelines: 4, 8, 13, 19, 24, 27	3. Cross-Process Guidelines none	4. Guideline #: 19	5. Standard Ref: 2.3.d
6. Guideline Statement: Record all indirect costs which will be allocated to the contract.				
7. System Description or Supplier EVM Procedure Ref:				
8. Documents Reviewed:				
9. Personnel Contacted:				
10. Findings:				
11. Compliant? <div style="display: flex; justify-content: space-around; align-items: center;"> _____ Yes _____ No </div>				
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
12. CIOs (if issued):				
13. Notes:				

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Indirect Management Process	5 of 6	E5	0

1. Process Area: Indirect Management - DCAA	2. Key Guidelines: 4, 8, 13, 19, 24, 27	3. Cross-Process Guidelines none	4. Guideline #: 24	5. Standard Ref: 2.4.c
6. Guideline Statement: Identify budgeted and applied (or actual) indirect costs at the level and frequency needed by management for effective control, along with the reasons for any significant variances.				
7. System Description or Supplier EVM Procedure Ref:				
8. Documents Reviewed:				
9. Personnel Contacted:				
10. Findings:				
11. Compliant? <div style="display: flex; justify-content: space-around; align-items: center;"> _____ Yes _____ No </div>				
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
12. CIOs (if issued):				
13. Notes:				

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Indirect Management Process	6 of 6	E5	0

1. Process Area: Indirect Management - DCAA	2. Key Guidelines: 4, 8, 13, 19, 24, 27	3. Cross-Process Guidelines none	4. Guideline #: 27	5. Standard Ref: 2.4.f
6. Guideline Statement: Develop revised estimates of cost at completion based on performance to date, commitment values for material, and estimates of future conditions. Compare this information with the performance measurement baseline to identify variances at completion important to supplier management and any applicable customer reporting requirements including statements of funding requirements.				
7. System Description or Supplier EVM Procedure Ref:				
8. Documents Reviewed:				
9. Personnel Contacted:				
10. Findings:				
11. Compliant? <div style="text-align: center;">_____ Yes _____ No</div>				
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
CAR Control Number (if issued):	Subject Area:		Major/Minor	
12. CIOs (if issued):				
13. Notes:				

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